

# On Site Management, Inc.

## Application for Employment

(Pre-Employment Questionnaire) (An Equal Opportunity Employer)

### Personal Information

Date \_\_\_\_\_

#### Name

Last

First

Middle

#### Present Address

Street

City

State

Zip

#### Permanent Address

Street

City

State

Zip

#### Home phone

Are you 18 years of age or older? Yes ( ) No ( )

#### Mobile phone

Email Address

#### In Case of Emergency, Notify

Last

First

Address

Home Phone

Mobile

Do you have a valid driver's license? Yes ( ) No ( )

Are you prevented from lawfully becoming employed  
in this country because of visa or immigration status? Yes ( ) No ( )

Have you ever been convicted of a felony? Yes ( ) No ( )  
Describe \_\_\_\_\_

### Employment Desired

Position:

Date you  
can start:

Salary  
desired:

Are you employed now?

If so, may we inquire with

Have you ever applied to this company before?

your current employer?

Referred by:

Education	Name & Location of School	Years attended	Did you graduate?	Subjects Studied
High School				
College				
Trade, Business or Correspondence School				

### General

Special Skills:

Do you know CPR and/or First Aid procedures?

Special study or research work:

Activities: (civic, athletic, etc.)

Exclude organizations, the name of which indicates the race, creed, sex, age, marital status, color or nation of origin of its members.

U.S. Military Service

Rank

Active Duty National  
Guard or Reserves?

**OSM is second to none in dedication to quality, skill, and safety. We believe that each employee contributes directly to OSM's success, and we hope all employees will take pride in being a member of our team.**

**Former Employers**

List last three employers, starting with the most recent one.

Date	Employer Name & Address	Salary	Position	Reason for Leaving
From				
To				
From				
To				
From				
To				

Which of these jobs did you like best?

What did you like most about this job?

**References**

List the names of three persons not related to you, whom you have known at least one year.

	Name	Address / Phone	Business	Years Acquainted
1				
2				
3				

**Please read the following carefully:**

"I certify that all information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice at any time by the company. I understand that no company representative, other than its president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing."

**Date****Signature**

DO NOT WRITE BELOW THIS LINE

**Interviewed By****Date****Remarks****Position Hired****Start Date****Salary**

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